



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

## Standards Committee

Date: **Thursday 9 September 2021**

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Time: **6.00 pm**

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Place: **Council Chamber**

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For any further information please contact:

**Francesca Whyley**

Head of Governance and Customer Services

0115 901 3907

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# Standards Committee

## Membership

**Chair** Councillor Michael Boyle

**Vice-Chair** Councillor Michael Payne

Councillor Pat Bosworth  
Councillor Boyd Elliott  
Councillor Andrew Ellwood  
Councillor Mike Hope  
Councillor Simon Murray  
Councillor Clive Towsey-Hinton  
Rosalie Hawks

## **AGENDA**

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- 2 To approve, as a correct record, the minutes of the meeting held on 10 June 2021** 5 - 7
- 3 Declaration of Interests.**
- 4 Update on Code of Conduct Review** 9 - 32  
Report of the Monitoring Officer
- 5 Recruitment of a reserve Independent Person** 33 - 35  
Report of the Monitoring Officer.
- 6 Recruitment of a co-opted Parish Representative** To Follow  
Report of the Monitoring Officer.
- 7 Code of Conduct Complaints Update** 37 - 60  
Report of the Monitoring Officer.
- 8 Any other item which the Chair considers urgent.**

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## **MINUTES STANDARDS COMMITTEE**

**Thursday 10 June 2021**

Councillor Michael Boyle (Chair)

Councillor Pat Bosworth  
Councillor Boyd Elliott  
Councillor Andrew Ellwood  
Councillor Mike Hope

Councillor Martin Smith  
Councillor Clive Towsey-Hinton  
Rosalie Hawks

Absent: Councillor Michael Payne and Councillor Simon Murray

Independent Person John Baggaley

Officers in Attendance: A Dubberley and F Whyley

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Murray and Payne with Councillor Martin Smith attending as substitute.

### **2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 MARCH 2021**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record subject to adding in a reference to the tribute paid to John Boot and Geoff Parkinson.

### **3 DECLARATION OF INTERESTS.**

None.

### **4 GIFTS & HOSPITALITY 2020-21**

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, informing members of the gifts and hospitality received between 1 April 2020 and 31 March 2021 as well as identifying issues arising from the annual review of the Register of Gifts and Hospitality.

#### **RESOLVED:**

To note the report.

## **5 RECRUITMENT OF CO-OPTED PARISH REPRESENTATIVES**

The Deputy Monitoring Officer introduced a report, which had been circulated in advance of the meeting, seeking approval to commence recruitment for the vacant post of co-opted parish representative.

It was pointed out that, due to a mistake in the report, there was only one parish council member on the Committee so only one vacancy has arisen and would be recruited to.

Councillor Bosworth, Boyle and Elliott volunteered to be members of the panel.

### **RESOLVED:**

- 1) To agree to commence the recruitment process to fill the co-opted parish council representative vacancy as detailed in the report;
- 2) That an Interview Panel of three, drawn from the membership of the Standards Committee, is established and that the Panel shall make a recommendation as to appointment to the next meeting of this Committee; and
- 3) That the interview panel shall be able to interview candidates and make recommendations to appoint to any future vacancies that arise for co-opted members or independent persons.

## **6 UPDATE ON CODE OF CONDUCT REVIEW**

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, updating Members on the review of the Council's Code of Conduct.

### **RESOLVED to:**

- 1) Note the work undertaken by the Working Group in reviewing the Council's Code of Conduct;
- 2) Note the report and recommendations of the Working Group at Appendix 3 to this report, namely that:
  - a) no changes are made to the Gedling Borough Council Code of Conduct.
  - b) the Monitoring Officer prepare a Guidance document for Members and the public, to support the Gedling Borough Council Code of Conduct, such document to be brought back to the Committee for consideration.

- 3) Agree to a period of consultation with stakeholders and the public in relation to this review as detailed in the report.

## **7 CODE OF CONDUCT COMPLAINTS UPDATE**

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, informing members of complaints received between 11 March 2021 and 10 June 2021.

Following the Committee's request, the Monitoring Officer reported that since the last meeting she had sought information from the relevant group leader in relation to complaint STD001778 and that no reply had been received.

### **RESOLVED:**

To note the report.

## **8 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

Under this item the Chair advised members that the date of the next meeting would be rescheduled to 9 September.

The Monitoring Officer informed members that since the last meeting Susan Dewey (Reserve Independent Person) had advised that she would be leaving Nottinghamshire at the end of August and therefore resigning from her position. The Chair thanked Susan for her contribution to the Committee's work.

The meeting finished at 6.45 pm

Signed by Chair:  
Date:

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## **Report to Standards Committee**

**Subject:** Review of the Code of Conduct

**Date:** 2 September 2021

**Author:** Monitoring Officer

### **Purpose**

To update Members on the outcome of the consultation on the review of the Council's Code of Conduct for Members.

### **Recommendation(s)**

#### **THAT:**

- 1) Members note the responses to the consultation with the public and stakeholders on the Council's Code of Conduct.**
- 2) Members recommend to Council that no changes be made to the Council's Code of Conduct at Appendix 2.**
- 3) Members agree that a guidance document be prepared by the Monitoring Officer to accompany the Council's Code of Conduct.**

## **1 Background**

- 1.1 Members will recall that on 10 June 2021, a report was presented to this Committee on the findings of a Working Group, tasked with reviewing the Council's Code of Conduct and comparing it to the Local Government Association Model Code of Conduct for Councillors ("the Model Code"). A copy of the Working Group's findings is shown at Appendix 1. The recommendations from 10 June 2021 report were as follows:

- a) Members note the work undertaken by the Working Group in reviewing the Council's Code of Conduct.*

*b) Members note the report and recommendations of the Working Group at Appendix 3 to this report, namely that:*

*i) No changes are made to the Gedling Borough Council Code of Conduct.*

*ii) the Monitoring Officer prepare a Guidance document for Members and the public, to support the Gedling Borough Council Code of Conduct, such document to be brought back to the Committee for consideration.*

*c) Members agree to a period of consultation with stakeholders and the public in relation to this review as detailed in the report.*

1.2 Following on from the June Committee, a consultation was launched with the public and stakeholders in relation to the Council's Code of Conduct. This is in line with best practice recommendations from the Committee for Standards in Public Life (CSPL), who suggest consultation with stakeholders and the public when reviewing a Code of Conduct. The consultation asked whether the Council's Code of Conduct was fit for purpose and asked for any suggested changes or improvements to the Code. The consultation also asked whether a guidance document to accompany the Council's Code would be helpful. The consultation was run through the Council's website and Councillor Contacts. The link to the consultation was also sent to all Parish Councils and Nottinghamshire Monitoring Officers.

1.3 The consultation received only 3 responses. All responses came from elected members at district level. Two consultees agreed the Council's Code was fit for purpose with one stating they weren't sure. No consultees suggested amendments to the Gedling Code and all agreed that a guidance document to support the Council's Code would be helpful.

1.4 Since the last Committee meeting, the Local Government Association have released additional guidance to the Model Code, which will prove useful when formulating a guidance document to accompany the Gedling Code.

1.5 The Council's Code of Conduct needs to be approved by Full Council. Whilst there are no recommended changes to the Code, it is considered appropriate to update Council on the work undertaken to review the Code, and the outcome of the review.

## **2 Proposal**

2.1 It is proposed, taking into account the recommendations of the Working Group and the consultation responses that Members recommend to Full Council that there should be no changes made to the Gedling Code of

Conduct following this review.

- 2.2 It is also proposed that Members agree a guidance document to accompany the Council Code be prepared by the Monitoring Officer. This document will be brought forward for approval at a future Committee but will not form part of the Code.

### **3 Alternative Options**

- 3.1 Members could propose amendments to the Council's Code, however the Code has been through a rigorous review process, public consultation and extensive consideration has been given throughout to the Model Code when formulating recommendations.

### **4 Financial Implications**

- 4.1 There are no financial implications arising out of this report.

### **5 Legal Implications**

- 5.1 The Localism Act 2011 requires authorities to have a Code of Conduct for Members, however, authorities are not required by law to adopt the LGA Model Code at this time. CSPL guidance does however provide that an annual review of the Code of Conduct should be undertaken, this review and proposed consultation is in compliance with best practice. The Localism Act provides that the adoption, replacement or revision of a Code must be undertaken by Council, however it is considered appropriate to report the outcome of this review to Full Council to ensure that the decision not to amend the Code is considered by all Members.

### **6 Equalities Implications**

- 6.1 There are no equality implications arising from this report.

### **7 Carbon Reduction/Environmental Sustainability Implications**

- 7.1 There are no carbon reduction/sustainability implications arising from this report.

### **8 Appendices**

- 8.1 Appendix 1 – Report and Recommendations from the Working Group  
Appendix 2 – Gedling Borough Council Code of Conduct

### **9 Background Papers**

9.1 Local Government Association Model Code of Conduct Guidance

<https://www.local.gov.uk/publications/guidance-local-government-association-model-councillor-code-conduct>

**Statutory Officer approval**

**Approved by:**

**Date:**

**On behalf of the Chief Financial Officer**

**Drafted by the Monitoring Officer**

**GEDLING BOROUGH COUNCIL CODE OF CONDUCT REVIEW**  
**WORKING GROUP MEETING 1<sup>ST</sup> JUNE 2021**

In attendance:

Councillor Boyle, Councillor Murray, Rosalie Hawkes, Francesca Whyley

Apologies from John Baggaley

Members considered a comparison between the Local Government Association Model Code of Conduct and Gedling Borough Council's Code of Conduct, the details of which are summarised in the table below.

<b>Gedling Code</b>	<b>Model Code</b>
<ul style="list-style-type: none"> <li>Written as an instruction to Councillors "You must, you should"</li> </ul>	<ul style="list-style-type: none"> <li>Written in the first person "I act, I treat" etc.</li> </ul>
<ul style="list-style-type: none"> <li>Introduction is very clear on expectations, strong words setting out lack of tolerance for misconduct, expectation of high standards</li> </ul>	<ul style="list-style-type: none"> <li>"Purpose of the Code" – this paragraph is much softer in tone, references need for support and training prior to action being taken under the Code.</li> </ul>
<ul style="list-style-type: none"> <li>Interpretation section no definition of co-opted member</li> </ul>	<ul style="list-style-type: none"> <li>Definition section provides co-opted member definition and includes Mayor.</li> </ul>
<ul style="list-style-type: none"> <li>"Scope" sets out when the Code applies. Fairly brief but clear that it only applies when acting in official capacity.</li> </ul>	<ul style="list-style-type: none"> <li>"Application of the Code of Conduct" – definition of official capacity not as clear but does include reference to communications which may be helpful"</li> </ul>
<ul style="list-style-type: none"> <li>"Seven Principles of Public Life" – instructs Councillors to follow 7 principles and gives explanation of each one.</li> </ul>	<ul style="list-style-type: none"> <li>"General Principles of Councillor Conduct" – the principles are a list of statements/pledges that a Councillor is upholding principles i.e. "I act with integrity and honesty"</li> </ul>
<ul style="list-style-type: none"> <li>"General obligations" – Respect – Similar definitions but more general rather than specific list of who should be respected.</li> <li>Guidance notes on the code aren't included within the document except into relation to bullying and harassment.</li> </ul>	<ul style="list-style-type: none"> <li>"General Conduct" – Respect – more specific in terms of who should be treated with respect and explanatory note within the code describing what respect means and how to deal with people who are not respectful to you.</li> </ul>

<ul style="list-style-type: none"> <li>• Bullying guidance in appendix references types of bullying.</li> <li>• Harassment is also separately defined in Appendix 1 to the Code</li> <li>• Reference to equalities is not do anything that may cause the Council to breach the Equality Act 2010</li> </ul>	<ul style="list-style-type: none"> <li>• I do not bully any person – definitions of bullying given as part of this section in line with ACAS.</li> <li>• Specific reference to harassment - again definition provided.</li> <li>• Requirement to promote equalities and not to unlawfully discriminate. Wider that the Council's reference and details around protected characteristics provided. Whether obligation to promote equalities is necessary.</li> <li>• Intimidation in relation to code of conduct complaints and investigations is covered separately in this code.</li> </ul>
<ul style="list-style-type: none"> <li>• Impartiality is referenced under bullying/intimidation section in relation to officers of the Council.</li> </ul>	<ul style="list-style-type: none"> <li>• Impartiality has more emphasis and clear explanation as to what that means/expectations in respect of officers.</li> </ul>
<ul style="list-style-type: none"> <li>• Confidential information – largely matches Model Code but 2 extra points in model code.</li> </ul>	<ul style="list-style-type: none"> <li>• Confidentiality matches Council Code with the addition of a requirement to consult the MO before disclosing confidential information. Too burdensome? Also 4.2 is additional potentially useful using information gained for own advancement.</li> <li>• Guidance is quite slim and could be misinterpreted.</li> </ul>
<ul style="list-style-type: none"> <li>• Disrepute the same</li> </ul>	<ul style="list-style-type: none"> <li>• Disrepute the same but guidance</li> </ul>
<ul style="list-style-type: none"> <li>• Use of position and resources. Codes match in relation to use of position.</li> <li>• Resource use, Gedling goes further specifically referencing the requirement to comply with legal obligations etc. which is not referenced in the model code.</li> </ul>	<ul style="list-style-type: none"> <li>• Use of position matches Gedling but with guidance.</li> <li>• Resource use includes reference to facilities, second part of 7.2 rather wordy and open to interpretation. No reference to complying with policies, legal obligations etc.</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 11-13 are not included in the model code, although there is reference to Leadership in the Application of the Code section of the Model Code. 11-13 are positive requirements. They do support the Nolan Principles further</li> </ul>	<ul style="list-style-type: none"> <li>• No directly comparative sections in the model code, but they do echo the Nolan Principles partly.</li> </ul>

but are helpful rules in the Code that aren't specifically addressed in the Model Code.	
<ul style="list-style-type: none"> <li>Intimidation of those investigating code complaints is referenced in 2(c) (iii) and paras 8 and 9 of the Gedling Code reflect requirement to comply with investigation and not make "trivial or malicious allegations" don't reference training and complying with Sanctions.</li> </ul>	<ul style="list-style-type: none"> <li>Rule 8 specifically relates to co-operation and compliance with the code. It makes undertaking training mandatory, requirement to co-operate with a code investigation and follow any sanctions and reference to not intimidating those involved with an investigation.</li> </ul>
<ul style="list-style-type: none"> <li>The requirements in relation to disclosure of interests and registering is set out in more detail after types of interests are defined.</li> </ul>	<ul style="list-style-type: none"> <li>Rule 9 the requirement to register and disclose interests is included in this part of the Code. Types of interest are in the Annex to the code as is details around offences etc.</li> </ul>
<ul style="list-style-type: none"> <li>Gifts and hospitality are referenced at the end of the Code and the requirement to register them and £50 requirement</li> </ul>	<ul style="list-style-type: none"> <li>Rule 10 – Gifts and hospitality is more detailed and discourages gifts at all, 10.1 is helpful perhaps to include.</li> </ul>
<ul style="list-style-type: none"> <li>Disclosable Pecuniary Interests - listed</li> </ul>	<ul style="list-style-type: none"> <li>DPIs in table 1 at Appendix 2</li> </ul>
<ul style="list-style-type: none"> <li>Non-pecuniary interests set out, there are only 2 categories of interest DPIs and non-pecuniary, the non-pecuniary also covers non DPI matters in relation to land and unpaid employment.</li> </ul>	<ul style="list-style-type: none"> <li>Non Registerable Interests referred to and Other registerable Interests - so essentially 3 categories of interest.</li> <li>Other registerable interests relate to business affecting a body of which you are a member or in a position of control and appointed by the Council, also bodies exercising functions of public nature etc., set out in a separate table.</li> <li>Non-registerable Interests defined as affecting your financial interests or wellbeing or family member included in Appendices. Slightly confused layout.</li> </ul>
<ul style="list-style-type: none"> <li>Nolan principles listed at the start of the Code.</li> </ul>	<ul style="list-style-type: none"> <li>Appendix A sets out the Nolan Principles as they are set out in Gedling Code at the beginning definitions slightly different.</li> </ul>
<ul style="list-style-type: none"> <li>Sensitive Interests set out in paras 19 of the Gedling Code</li> </ul>	<ul style="list-style-type: none"> <li>Mentioned in the Appendix B</li> </ul>

Members then discussed the comparisons as set out below:

- View on whether code written in the first person is preferred.

#### Conclusion

Preference was not to move to a Code written in the first person. The Gedling Code, written more as a set of rules/instructions you must, you shall was clearer for Members and the public and more compelling.

- Whether Nolan principles are adequately covered in the Gedling Code.

#### Conclusion

The Model Code references the Nolan principles as both declarations “I act with...” then includes the principles in an appendix. Members felt this was a little repetitive, having them set out as clear principles as in the Gedling Code with explanatory sentence underneath was more concise and clearer. Any restatement of the principles dilutes their importance.

- Whether more guidance should be included within the Gedling Code.

#### Conclusion

The guidance in the model Code accompanies each section. The Gedling Code does have an appendix referencing bullying and harassment and this is cross referenced in the Code itself. Whilst it was felt that a guidance document may be helpful to support the Gedling Code, it shouldn't form part of the Code itself as it makes the Code lengthy and more difficult to digest. An additional guidance document published on the website and circulated to members may be useful to work up but not included in the Code itself.

- Whether the extra parts in the Model Code in relation to conduct investigations, gifts and hospitality, confidential information, acting in capacity, should be added to the Gedling Code or any other changes should be made to the Gedling Code reflecting on the table above.

#### Conclusion

Generally members preferred the Gedling Code. The introduction was clearer in terms of expectations, the Scope section sufficed in terms of “acting in capacity” and any reference to social media and other communications when looking at capacity could form part of guidance documents.

The requirement around attending Code training in the Model Code and the requirement to comply with outcome of Code investigations was considered too much, not least because if sanctions aren't followed after an investigation, this would trigger another investigation



by the MO and the matter should perhaps be considered with group leaders. Training is provided and members understand the need to attend.

Gifts and hospitality in the Gedling Code is considered satisfactory. Committee do review Gifts and Hospitality annually and members are aware of the rules, Model Code perhaps goes too far.

In relation to confidential information, the requirement to seek MO approval for releasing information in the Model Code is considered too much and would create an unnecessary burden. If in doubt Members would seek advice in any event.

- Whether parts in the Gedling Code (11-13) should be removed.

### Conclusion

Members agreed they were helpful paragraphs and something that should remain as they reflected the Member's responsibilities to constituents and were useful guides as to conduct.

- How interests should be included in the Code (layout appendix or not)
- Whether Non-pecuniary interests in the Gedling Code are excessive.
- Whether distinction between non-registerable and other interests should be included in the Gedling Code.

### Conclusions

Interests were taken together. Members felt the layout in the Model Code was confusing, referencing back to Code and appendix and tables of interests, the layout of interest in the Gedling Code followed by the disclosure requirements was a better format and was clearer.

Members preferred the DPI and Non-pecuniary split rather than the 3 categories in the Model Code. In any guidance document it may be helpful to provide clarification around non pecuniary membership of bodies e.g. RSPB? However generally the Gedling Code and layout of interests was something Members found helpful and clear.

### Recommendations

Members preferred the Gedling Code of Conduct generally and felt that following the review in 2019, the Code remained fit for purpose. The working group proposed the following recommendations to Standards Committee:

- Having reviewed the Gedling Code of Conduct and compared and contrasted with the LGA Model Code, the Working Group proposes that the Gedling Code of Conduct remain unchanged.

- The Working Group did consider that a guidance document for members and the public in relation to the Code may be helpful and would recommend that the Monitoring Officer prepare such a document for consideration by the Committee at a future meeting.

# Members' Code of Conduct

## PART 1 General Provisions Introduction

1. (1) Gedling Borough Council is committed to promoting and maintaining high standards of conduct by Members and co-opted Members of the Council. The actions of those who represent the Council impact on how the Council as a whole is viewed. Misconduct can seriously damage the effectiveness and reputation of the Council and will not be tolerated. Those serving their communities must adhere to the high standards expected of them to promote public confidence in local democracy.
- (2) This Code of Conduct has been adopted by the Council under Section 27 of the Localism Act 2011 and sets out the standards that Members are expected to observe.

### Interpretation

2. (1) This Code applies to you as a Member of the Council.
- (2) It is your responsibility to comply with the provisions of this Code.  
Failure to do so may result in a sanction being imposed by the Council.  
Failure to take appropriate action in respect of a disclosable Pecuniary Interest may result in a criminal conviction.
- (3) In this Code:  
“meeting” means any meeting of:
  - (a) the Council;
  - (b) the executive of the Council;
  - (c) any of the Council’s or its Executive’s committees, sub-committees, joint committees, joint sub-committees, or area committees;

“Member” includes a co-opted member or an appointed member.

### Scope

3. (1) Subject to sub-paragraphs (2) and (3), you must comply with this Code whenever you:
  - (a) Conduct the business of the Council (which, in this Code, includes the business of the office to which you are elected or appointed); or
  - (b) act, claim to act or give the impression you are acting as a representative of the Council;and references to your official capacity are construed accordingly.
- (2) Where you act as a representative of the Council:

- (a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's Code of Conduct; or
  - (b) on any other body, you must, when acting for that other body, comply with this Code of Conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.
- (3) This Code does not have effect in relation to your conduct other than where it is in your official capacity.

## **The Seven Principles of Public Life**

- 4. You must observe the following general principles:

### **Selflessness**

You should take decisions solely in terms of the public interest. You should not do so in order to gain financial or other material benefits for yourself, your family or your friends.

### **Integrity**

You should not place yourself under any financial or other obligation to outside individuals or organisations that might influence you in the performance of your official duties.

### **Objectivity**

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, you should make choices on merit.

### **Accountability**

You are accountable for your decisions and actions to the public and must submit yourself to whatever scrutiny is appropriate to your office.

### **Openness**

You should be as open as possible about all the decisions and actions that you take. You should give reasons for your decisions and restrict information only when the wider public interest clearly demands.

### **Honesty**

You have a duty to declare any private interests relating to your public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

### **Leadership**

You should promote and support these principles by leadership and example.

## General Obligations

5. (1) You must:
- (a) treat others with respect, including the organisations and public you engage with and those you work alongside.
  - (b) value your colleagues and staff and engage with them in an appropriate manner and one that underpins the mutual respect between you that is essential to good local government.
- (2) You must not:
- (a) do anything which may cause the Council to breach the Equality Act 2010;
  - (b) bully or harass any person.
- The definition of bullying and harassment and examples of behaviour which amounts to bullying and harassment are set out in Appendix 1 to the Code of Conduct;
- (c) intimidate or attempt to intimidate any person who is or is likely to be:
    - (i) a complainant;
    - (ii) a witness;
    - (iii) involved in the administration of any investigation or proceedings, in relation to an allegation that a member (including yourself) has failed to comply with the Code of Conduct; or
  - (d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Council.
6. You must not:
- (a) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where:
    - (i) you have the consent of a person authorised to give it;
    - (ii) you are required by law to do so;
    - (iii) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
    - (iv) the disclosure is:
      - (aa) reasonable and in the public interest; and
      - (bb) made in good faith and in compliance with the reasonable requirements of the Council; or
  - (b) prevent another person from gaining access to information to which that person is entitled by law.

7. You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or the Council into disrepute.
8. You must not make trivial or malicious allegations that another Member has failed to comply with the Code of Conduct.
9. You must comply with any formal standards investigation carried out in relation to an allegation that you have failed to comply with the Code of Conduct.
10. You must:
  - (a) not use or attempt to use your position as a member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage;
  - (b) when using or authorising the use by others of the resources of the Council:
    - (i) act in accordance with the Council's reasonable requirements; and
    - (ii) ensure that such resources are not used improperly for political purposes (including party political purposes);
  - (c) have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986;
  - (d) behave in accordance with all legal obligations, alongside any requirements contained within the Council's policies, protocols and procedures.
11. (1) When reaching decisions on any matter you must listen to the interests of all parties and have regard to relevant advice provided to you by:
  - (a) The Council's Chief Finance Officer; or
  - (b) The Council's Monitoring Officer;(where that officer is acting pursuant to his or her statutory duties) and other professional officers, taking all relevant information into consideration, remaining objective and making decisions on merit.
  - (2) You must:
    - (a) exercise independent judgement and not compromise your position by placing yourself under obligations to outside individuals or organisations who might seek to influence the way you perform your duties as a member.
    - (b) contribute to making the Council's decision-making processes as open and transparent as possible to enable residents to understand the reasoning behind those decisions and to be informed when holding you and other members to account.
    - (c) be accountable for your decisions and co-operate when scrutinised internally and externally, including by local residents.
12. You must:

- (a) champion the needs of residents – the whole community and your constituents, including those who did not vote for you – and put their interests first.
  - (b) deal with representations, or enquiries from residents, members of our communities and visitors fairly, appropriately and impartially.
  - (c) not allow other pressures, including your financial interests or others connected to you, to deter you from pursuing constituents casework, the interests of the Council's area or the good governance of the Council in a proper manner.
13. You must provide leadership by behaving in accordance with these principles when championing the interests of the community with other organisations as well as within the Council.

## **PART 2 Interests Disclosable Pecuniary Interests**

12. (1) You have a disclosable pecuniary interest in any business of the Council where it is of a description set out in paragraph 12(2) and either:

- (a) it is an interest of yours; or
  - (b) it is an interest of your spouse or civil partner and you are aware that the other person has the interest; or
  - (c) it is an interest of a person with whom you are living as husband and wife and you are aware that the other person has the interest; or
  - (d) it is an interest of a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.
- (2) Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

### **Interest**

Employment, office, trade, profession or vocation

### **Prescribed description**

Any employment, office, trade, profession or vocation carried on for profit or gain.

Sponsorship

Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses.

This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

Contracts	<p>Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council:</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p> <p><i>For this purpose "body in which you or they have a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest. "Director" includes a member of the committee of management of an industrial and provident society.</i></p>
Land	<p>Any beneficial interest in land which is within the Council's area.</p> <p><i>For this purpose "land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.</i></p>
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	<p>Any tenancy where (to your knowledge):</p> <p>(a) the landlord is the Council; and</p> <p>(b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest</p>
Securities	<p>Any beneficial interest in securities of a body where:</p> <p>(a) that body (to your knowledge) has a place of business or land in the Council's area; and</p> <p>(b) either:</p> <p>i) The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p>



- ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.  
*For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.*

### **Disclosable Pecuniary Interests in matters considered at meetings**

13. (1) Subject to sub-paragraph (2) and (3), where you are:

- (a) present at a meeting of the Council; and
- (b) have a disclosable pecuniary interest in any matter to be considered, or being considered at the meeting; and
- (c) you are aware that you have such an interest, you must:
  - (i) disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent, whether or not such interest is registered in the Council's register of interests of members and co-opted members or for which you have made a pending notification; and
  - (ii) not participate or participate further, in any discussion of the matter at the meeting; or participate in any vote, or further vote, taken on the matter at the meeting; and
  - (iii) in accordance with the Council's Standing Orders, withdraw from the room or chamber where a meeting considering the business is being held:
    - aa) in the case where sub-paragraph (3) applies, immediately after making representations, answering questions or giving evidence;
    - bb) in any other case, wherever it becomes apparent that the business is being considered at that meeting; unless you have obtained a dispensation from the Council's Standards Committee or Monitoring Officer.

(2) Where you have a disclosable pecuniary interest which by virtue of paragraph 19 is considered to be a sensitive interest, you must indicate to the meeting that you have a disclosable pecuniary interest in the matter concerned, but need not disclose the details of the interest to the meeting.

- (3) Where you have a disclosable pecuniary interest in any business of the Council, you may attend a meeting (including a meeting of the overview and scrutiny committee of the Council or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.
- (4) Where the interest is not entered in the Council's register of interests of members and co-opted members and is not the subject of a pending notification, you must notify the Council's Monitoring Officer of the interest in writing before the end of 28 days beginning with the date of the meeting.

### **Disclosable Pecuniary Interests in matters considered by a single member**

#### **14. (1) Where:**

- (a) a function of the Council may be discharged by you acting alone;
  - (b) you have a disclosable pecuniary interest in any matter to be dealt with, or being dealt with, by you in the course of discharging that function; and
  - (c) you are aware that you have such an interest, you must not take any steps, or any further steps, in relation to the matter (except for the purpose of enabling the matter to be dealt with otherwise than by the member).
- (2) Where the interest is not entered in the Council's register of interests of members and co-opted members and is not the subject of a pending notification, you must notify the Council's Monitoring Officer of the interest in writing before the end of 28 days beginning with the date when you became aware that the condition in sub-paragraph 14(1)(c) is met in relation to the matter.

### **Criminal offences relating to Disclosable Pecuniary Interests**

#### **15. (1) You will commit an offence if, without reasonable excuse, you –**

- (a) Fail to notify the Council's Monitoring Officer within 28 days of your election of any disclosable pecuniary interests which you have at the time when the notification is given.
- (b) Fail to disclose a disclosable pecuniary interest in any matter to be considered, or being considered, to the meeting where that interest is not entered in the Council's register of interests of members and co-opted members.
- (c) Fail to notify the Council's Monitoring Officer of any disclosable pecuniary interest that you have disclosed to a meeting, where that interest is not

already entered in the Council's register of interests of members and coopted members or subject to a pending notification, before the end of 28 days beginning with the date of the meeting.

- (d) Are an executive member and you fail to notify the Council's Monitoring Officer of any disclosable pecuniary interest that you have in any matter to be to be dealt with, or being dealt with, by you in the course of discharging that executive function, where that interest is not entered in the Council's register of interests of members and co-opted members or subject to a pending notification, before the end of 28 days beginning with the date that you became aware of such an interest.
- (e) participate, or participate further, in any discussion of a matter in which you have a disclosable pecuniary interest, or participate in any vote, or further vote, taken on any such matter.
- (f) Are an executive member and you take any steps, or any further steps, in relation to any matter to be to be dealt with, or being dealt with, by you in the course of discharging that executive function in which you have a disclosable pecuniary interest (except for the purpose of enabling the matter to be dealt with otherwise than by you).
- (g) Provide information that is false or misleading when notifying the Monitoring Officer of a disclosable pecuniary interest or in disclosing such interest to a meeting and you:
  - i. know that the information is false or misleading, or
  - ii. are reckless as to whether the information is true and not misleading.

### **Interests other than Disclosable Pecuniary Interests Non-pecuniary Interests**

16. (1) You have a non-pecuniary interest in any business of the Council where either:

- (a) It relates to or is likely to affect:
    - (i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Council; (ii) any body:
      - (aa) exercising functions of a public nature;
      - (bb) directed to charitable purposes; or
      - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union).
- of which you are a member or in a position of general control or management;

- (iii) any employment, office, trade, profession or vocation carried on by you not for profit or gain;
- (iv) any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income;
- (v) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £50;

or

(b) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of:

- (i) a member of your family or any person with whom you have a close association;
- (ii) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (iii) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (iv) any body of a type described in sub-paragraph (1)(a)(i) or (ii).

to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision.

### **Disclosure of Non-pecuniary Interests**

17. (1) Subject to sub-paragraph (2) to (6), where you have a non-pecuniary interest in any business of the Council and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

(2) Where you have a non-pecuniary interest in any business of the Council which relates to or is likely to affect a person described in paragraph 16(1)(a)(i) or 16(1)(a)(ii)(aa), you need only disclose to the meeting the existence and nature of that interest when you address the meeting on that business.

(3) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the non-pecuniary interest.

(4) Where you have a non-pecuniary interest but, by virtue of paragraph 19 it is considered to be a sensitive interest, you must indicate to the meeting that you have a non-pecuniary interest in the matter concerned, but need not disclose the details of the interest to the meeting.

. (5) Where you have a non-pecuniary interest in any business of the Council and you have made an executive decision in relation to that business, you

must ensure that any written statement of that decision records the existence and nature of that interest.

- (6) In this paragraph “executive decision” is to be construed in accordance with any regulations made by the Secretary of State under Section 22 of the Local Government Act 2000.
- (7) Subject to paragraphs (8) and (9) below, if you have a non-pecuniary interest in any business of the Council you may participate, vote and remain in the room or chamber where a meeting considering the business is being held unless your interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
- (8) If you have a non-pecuniary interest in any business of the Council you may participate, vote and remain in the room or chamber where a meeting considering the business is being held where that business relates to the functions of the Council in respect of:
- (i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
  - (ii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
  - (iii) an allowance, payment or indemnity given to members;
  - (iv) any ceremonial honour given to members; and
  - (v) setting council tax or a precept under the Local Government Finance Act 1992.
- (9) Where you have a non-pecuniary interest in any business of the Council in the circumstances set out in paragraph (7) above, you may remain in the room or chamber where a meeting considering the business is being held for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

### **Gifts and Hospitality**

17. (1) You must, within 28 days of receipt, notify the Council’s Monitoring Officer in writing of any gift, benefit or hospitality with a value in excess of £50.00 which you have accepted as a member from any person or body other than the authority.
- (2) Any gifts or hospitality notified to the Monitoring Officer will be included in the register of interests of gifts and hospitality.
- (3) The duty to notify the Monitoring officer does not apply where the gift or hospitality comes within any description approved by the Council for this purpose.

### **PART 3 Register of interests of members and co-opted members**

18. (1) Subject to paragraph 19, you must, within 28 days of:

- (a) this Code being adopted by the Council, or
  - (b) your election or appointment to office (where that is later),
- register in the Council's register of interests of members and co-opted members (maintained under Section 29(1) of the Localism Act 2011) details of all disclosable pecuniary interests and non-pecuniary interests you have at the time the notification is given by providing written notification to the Council's Monitoring Officer.
- (2) Where you become a member or co-opted member of the Council as a result of re-election or re-appointment, sub-paragraph (1) applies only as regards interests not entered in the Council's register of interests of members and co-opted members when the notification is given.
  - (3) You must, within 28 days of becoming aware of any new interests or change to any interests registered under paragraph (1), register details of that new interests or change by providing written notification to the Council's Monitoring Officer.
  - (4) You are obliged to register details of disclosable pecuniary interests in accordance with paragraphs 13(4) and 14(2).
  - (5) Any interests notified to the Monitoring Officer will be included in the register of interests of members and co-opted members.
  - (6) A copy of the register will be available for public inspection and will be published on the Council's website.

### **Sensitive Interests**

- 19.(1) This paragraph applies where you have an interest (whether or not a disclosable pecuniary interest) and the nature of the interest is such that you and the Council's Monitoring Officer, consider that disclosure of the details of the interest could lead to you or a person connected with you being subject to violence or intimidation ("sensitive interest").
- (2) If the sensitive interest is entered in the Council's register of interests of members and co-opted members, copies of the register that are made available for inspection, and any published version of the register, will not include details of the interest (but may state that you have an interest the details of which are withheld under Section 32(2) of the Localism Act 2011).
- (3) You must, within 28 days of becoming aware of any change of circumstances which means that an interest excluded under paragraph 19(2) is no longer a sensitive interest, notify the Council's Monitoring Officer asking that the interest be included in copies of the register that are made available for inspection, and any published version of the register.

APPENDIX 1

## **Definitions and examples of behaviour which amount to bullying or harassment**

**Bullying may be characterised as behaviour, or an abuse or misuse of power in a way that undermines, humiliates, unfairly criticises or injures someone.**

A non-exhaustive list of behaviour which amounts to bullying includes:

- spreading malicious rumours, or insulting someone by word or behaviour
- copying correspondence that is critical about someone to others who do not need to know
- ridiculing or demeaning someone - picking on them or setting them up to fail
- exclusion - deliberately excluding someone from meetings or written correspondence in matters for which they have a responsibility or professional interest or deliberately excluding someone from events or celebrations that it would ordinarily be expected that they might legitimately attend
- victimisation - taking action detrimental to someone as a result of them raising a complaint or issue of concern in good faith through formal and correct procedure whether or not the complaint was upheld or proven
- unfair treatment
- overbearing supervision or other misuse of power or position
- unwelcome sexual advances-touching, standing too close, display of offensive materials, asking for sexual favours, making decisions on the basis of sexual advances being accepted or rejected
- making threats or comments about job security without foundation
- publicly criticising the work or efficiency of someone where the issue has not been formally raised with that person through proper process and the right of explanation or appeal has not been made available
- deliberately undermining a competent worker by overloading and constant criticism
- preventing individuals progressing by intentionally blocking promotion or training opportunities

**Harassment may be characterised as unwanted conduct which has the purpose or effect of violating an individual's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for an individual.**

A non-exhaustive list of behaviour which amounts to harassment includes:

- frequent unwanted contact, including texts, letters, phone calls, emails and communication via social media or any other electronic communication
- sending unwanted gifts
- driving past an individual's home or visiting them at work without legitimate purpose or following or watching an individual
- sharing humiliating information, lies or gossip about an individual
- making inappropriate comments, critical remarks or offensive jokes
- threatening behaviour
- excessive demands that are impossible to deliver
- making sexual comments or jokes or inappropriate sexual gestures
- making jokes or degrading or patronising comments or teasing an individual about their race, religion, age, gender, sexual orientation or disability. This would also amount to an offence under the Equality Act.





## **Report to Standards Committee**

**Subject:** Recruitment of Reserve Independent Person

**Date:** 2 September 2021

**Author:** Monitoring Officer

### **Purpose**

To seek approval to recruit to the vacant Reserve Independent Person role.

### **Recommendation**

#### **That Members:**

- 1) Approve the commencement of a recruitment exercise to the role of Reserve Independent Person as detailed in this report.

## **1 Background**

- 1.1 The Localism Act requires that the Council's arrangements for dealing with allegations of breach of the Code of Conduct include provision for the appointment of at least one independent person, whose views are to be sought and taken into account by the authority before it makes its decision on an allegation that it has decided to investigate. The arrangements provided by the Council include such provision.
- 1.2 In 2017 John Baggaley was appointed as the Independent Person for a period of 5 years and Susan Dewey OBE was appointed as Reserve Independent Person for the same period. Members will recall that shortly before the Committee meeting in June 2021 the Reserve Independent Person indicated that she was moving away from the area so would no longer be able to perform the role. As such, recruitment to this role needs to be considered.

## **2 Proposal**

- 2.1 It is proposed that the Committee agree to the commencement of a recruitment exercise to the role of Reserve Independent Person. The Localism Act requires the Independent Person role to be appointed through

a process of public advertisement, application and appointment by a positive vote of a majority of all members of the Borough Council. It is proposed that the vacancy of Reserve Independent Person be dealt with in the same way. An interview panel has already been established to interview candidates for co-opted members and independent persons. It is proposed that the interview panel conduct interviews with applicants following shortlisting of applications by the Monitoring Officer in consultation with the Chairman of the Standards Committee. The interview panel will recommend who should be appointed to the Committee, however Full Council will have to formally appoint to the role.

### **3 Alternative Options**

- 3.1 Not to recruit a reserve Independent Person, however it is considered necessary to have a reserve if possible, to ensure complaints can be managed where the Independent Person is unable to act, for example due to a conflict of interest, illness or absence. In addition, the Committee for Standards in Public Life (CSPL) best practice recommendations recommend an authority should have access to at least two independent persons.

### **4 Financial Implications**

- 4.1 On appointment, the Reserve Independent Person will be entitled to an allowance, agreed by the Council which can be met from existing budgets.

### **5 Legal Implications**

- 5.1 Whilst there is no legal requirement to have a reserve Independent person, it is recommended best practice by the CSPL. Recruitment should follow the requirements of the Localism Act.

### **6 Equalities Implications**

- 6.1 There are no equalities implications arising from this report. Arrangements for application and interview will ensure accessibility.

### **7 Carbon Reduction/Environmental Sustainability Implications**

- 7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

### **8 Appendices**

- 8.1 None

### **9 Background papers**

9.1 None identified.

**Statutory Officer approval**

**Approved by the Chief Financial Officer**

**Date:**

**Drafted by the Monitoring Officer**

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## **Report to Standards Committee**

**Subject:** Code of Conduct Complaints Update

**Date:** 2 September 2021

**Author:** Monitoring Officer

### **Purpose**

To inform members of the Standards Committee of complaints received between 10 June 2021 and 2 September 2021.

### **Recommendation**

THAT the report be noted.

## **1 Background**

- 1.1 A summary of the number of complaints received since the implementation of the existing Standards regime (from 1 July 2012) is set out in the graph in Appendix 1. A summary of the complaints received since 2019/20 is set out in the table at Appendix 1. Since 10 June 2021, the Monitoring Officer has received one new code of conduct complaint, and additional information on one outstanding code of conduct complaint. The new code of conduct complaint remains outstanding.
- 1.2 Members of the Standards Committee will recall that at the time of the last committee meeting, 3 complaints were outstanding. A summary of the decision made in relation to 2 of the outstanding complaints from the previous meeting appears at Appendix 2. One of the complaints remains outstanding and additional information in relation to that complaint has been provided by the complainant. This outstanding complaint has also now been split as it relates to two Councillors.

## **2 Proposal**

- 2.1 It is proposed that the Committee notes the report.

## **3 Alternative Options**

3.1 Not to report code of complaints received by the Monitoring Officer.

#### **4 Financial Implications**

4.1 There are no financial implications arising from this report.

#### **5 Legal Implications**

5.1 Code of Conduct complaints must be dealt with in accordance with the Council's Approved Arrangements for Dealing with Complaints.

#### **6 Equalities Implications**

6.1 There are no equalities implications arising from this report.

#### **7 Carbon Reduction/Environmental Sustainability Implications**

7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

#### **8 Appendices**

8.1 Appendix 1 – Summary of the Code of Conduct complaints received since 1 July 2012.

8.2 Exempt Appendix 2 – Summary of decisions on complaints determined between 10 June 2021 and 2 September 2021.

#### **9 Background papers**

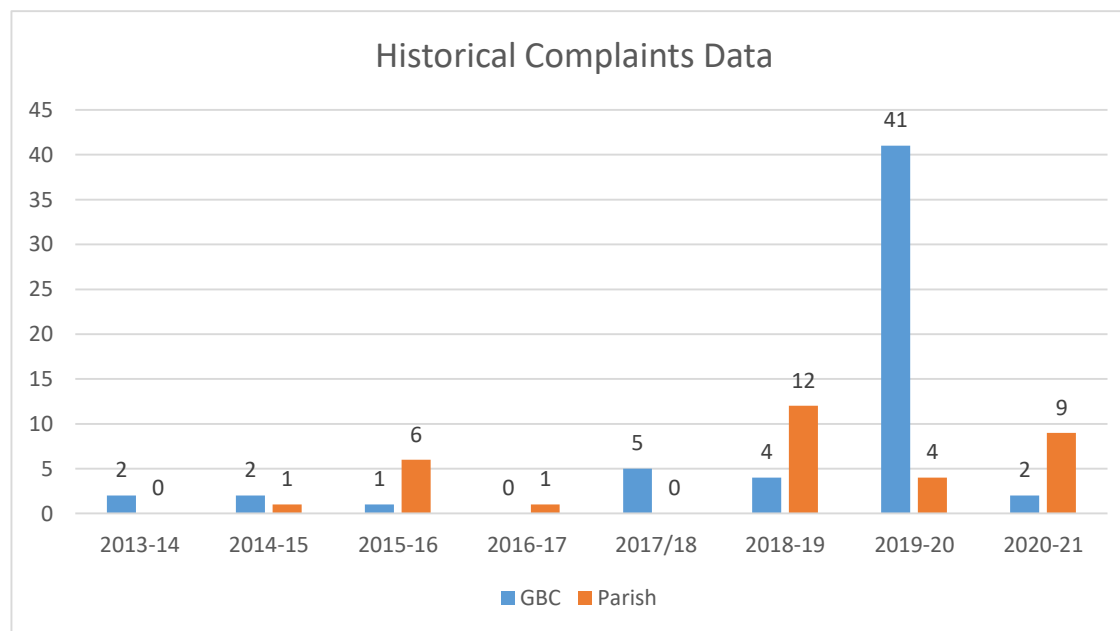
9.1 None identified.

#### **Statutory Officer approval**

**Approved by the Chief Financial Officer**

**Date:**

**Drafted by the Monitoring Officer**



Complaint Ref	Date received	GBC/Parish Council	Complainant	Decision	Date of decision
<b>Complaints received 2019-20</b>					
STD001354	02/05/19	Calverton Parish Council	Member of Public	Other action – recommendation to Parish Council that the Complaints Policy and Procedure be reviewed and amended to make it clear how a complaint relating to the Clerk to the Council should be dealt with, including who should investigate it and, recognising the conflict of interest, who should clerk the meeting and give	26/06/19

Complaint Ref	Date received	GBC/Parish Council	Complainant	Decision	Date of decision
				advice to the councillors.	
STD001355	02/05/19	Calverton Parish Council	Member of Public	No further action	20/06/19
STD001402	23/04/19	Calverton Parish Council	Member of Public	Other action – recommendation to Parish Council that the Complaints Policy and Procedure be reviewed and amended to make it clear how a complaint relating to the Clerk to the Council should be dealt with, including who should investigate it and, recognising the conflict of interest, who should clerk the meeting and give advice to the councillors.	26/06/19
STD001403	23/04/19	Calverton Parish Council	Member of Public	Not pursued by complainant	N/A
STD001635	16/08/19	Calverton Parish Council	Member of Public	No further action	24/10/19
STD001737	29/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	25/10/19
STD001739	29/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001740	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001742	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001743	29/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to	18/10/19



Complaint Ref	Date received	GBC/Parish Council	Complainant	Decision	Date of decision
				deal with.	
STD001744	29/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001746	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001747	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001748	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001749	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001750	29/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001751	29/09/19	GBC	Member of Public	Complaint treated as withdrawn	N/A
STD001752	29/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001753	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001755	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with	18/10/19
STD001756	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official	18/10/19

Complaint Ref	Date received	GBC/Parish Council	Complainant	Decision	Date of decision
				capacity. Referred to Group Leader to deal with	
STD001758(1)	30/09/19	GBC	GBC Councillor	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001758(2)	04/10/19	GBC	GBC Councillor	No further action	29/11/19
STD001759	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001760	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	25/10/19
STD001761	30/09/19	GBC	Councillor (not GBC)	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with	18/10/19
STD001762	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001763	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19

<b>Complaint Ref</b>	<b>Date received</b>	<b>GBC/Parish Council</b>	<b>Complainant</b>	<b>Decision</b>	<b>Date of decision</b>
STD001766	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001767	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001768	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001769	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001770	30/09/19	GBC	Member of Public	No further action.	29/11/19
STD001771	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001772	30/09/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001773	01/10/19	GBC	Councillor (not GBC)	Complaint treated as withdrawn.	N/A

Complaint Ref	Date received	GBC/Parish Council	Complainant	Decision	Date of decision
STD001774	01/10/19	GBC	Member of Public	No further action.	26/11/19
STD001775	01/10/19	GBC	Member of Public	Complaint treated as withdrawn.	
STD001778	02/10/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001779	01/10/19	GBC	Parish Councillor	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	12/11/19
STD001784	04/10/19	GBC	Member of Public	No further action.	26/11/19
STD001785	04/10/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001786	05/10/19	GBC	Member of Public	Reject Complaint – Not acting in official capacity. Referred to Group Leader to deal with.	18/10/19
STD001802	14/10/19	GBC	Member of Public	No further action. Referred to Group Leader to deal with.	26/11/19
STD001897	23/12/19	GBC	Member of Public	No further action.	14/02/20
<b>Complaints received 2020-21</b>					
STD002164	09/06/20	Calverton Parish Council	Councillor (not GBC)	Complaint treated as withdrawn	24/08/20
STD002181	22/06/20	Calverton Parish Council	Member of Public	Complaint treated as withdrawn	24/08/20
STD002182	22/06/20	Calverton Parish Council	Councillor (not	Complaint treated as withdrawn	24/08/20

Complaint Ref	Date received	GBC/Parish Council	Complainant	Decision	Date of decision
			GBC)		
STD002187	26/06/20	Calverton Parish Council	Member of Public	No further action	21/09/20
STD002207	13/07/20	GBC	Member of Public	Reject Complaint – Not acting in official capacity	13/08/20
STD002306	21/10/20	GBC	Member of Public	Complaint treated as withdrawn	
STD002393	07/01/21	Calverton Parish Council	Councillor (not GBC)	Informal Resolution: written apology recommended	28/6/21
STD002463	02/02/21	Calverton Parish Council	Councillor (not GBC)	No further action	24/05/21
STD002464	02/02/21	Calverton Parish Council	Councillor (not GBC)	Complaint withdrawn	
STD002465	31/01/21	Bestwood St Albans Parish Council	Member of the Public	No further action	12/05/21
STD002499	16/02/21	Calverton Parish Council	Councillor (not GBC)	Ongoing	
STD002608					
STD002554	21/04/21	Calverton Parish Council	Member of the Public	Complaint treated as withdrawn	
STD002555	07/04/21	Calverton Parish Council	Member of the Public	No further action	12/8/21

<b>Complaint Ref</b>	<b>Date received</b>	<b>GBC/Parish Council</b>	<b>Complainant</b>	<b>Decision</b>	<b>Date of decision</b>
STD002582	06/05/21	GBC	Member of the Public	Reject complaint – Not acting in official capacity	21/05/21
STD002583	07/05/21	GBC	Member of the Public	Reject complaint – Not acting in official capacity	21/05/21
STD002584	11/05/21	GBC	Member of the Public	Reject complaint – Not acting in official capacity	21/05/21
STD002657	13/08/21	Calverton Parish Council	Member of the Public	Ongoing	

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